

# Zachariah Thomas

Accountant

GCC Experienced Accountant with good knowledge of accounting looking for openings where i can apply my knowledge. Highly organized and top attention to detail,Skills with multitasking and time management, communication skills.



✉ zachanu123@gmail.com

☎ 00971581436065

📍 Al Karama , Dubai, Dubai, United Arab Emirates

📅 05 April, 1979

🌐 [linkedin.com/in/zachariah-thomas-04a44012a](https://www.linkedin.com/in/zachariah-thomas-04a44012a)

## WORK EXPERIENCE

### Audit Executive

Rangamani associates

11/2022 - 02/2023

Kerala,India

CA Firm

Achievements/Tasks

- Client records auditing and preparation & filing GST.

### Accountant

Luban Trading co LLC

12/2006 - 04/2022

Muscat,Oman

Al Taher Group( Shell Group Franchisee)

Achievements/Tasks

- MIS Reports Preparation,Petty Cash,Bank Reconciliation,Accounts Payable, Accounts Recievable,vendor discrepancies followup,Month end,year end closing works.ledger reconciliation, VAT Preparation,Salary preparation & WPS Transfer works.online platform credit sales reconciliation.assiting in audit works.
- Assist in Preparing Balance Sheet,Cash Flow/Proficient in MS Excel,Focus 6,Foxpro,Tally7.2.

Contact : Mr .Varghese Senior HR - 0096891314475

### Account Executive

Geojt Financial Services

01/2001 - 01/2003

Kerala,India

Share Broking company well known into insurance and financial services

Achievements/Tasks

- Back office works,trading NSE, BSE, commodity operations

### Accounts Executive

Religare Securities

05/2005 - 12/2006

Kerala,India

Back Office Works,NSE,BSE, Commodity Trading.

### Accounts Trainee

Swagath Chit Funds

10/2001 - 11/2002

Kerala,India

Preparing & Management of invoices,Bank deposits monitoring,client management,petty cash handling,

Achievements/Tasks

- Responsibly handling works assigned by managers

## SKILLS

Attention to detail

Software proficiency

Communication

Data Analysis

Critical Thinking

Problem Solving

Service Oriented

Ms Excel

## EDUCATION

### Masters of Commerce

Mahatma Gandhi University

05/2004 - 07/2006

Kerala,India,59%

Courses

- M.com Finance

### Bachelor of Commerce

Mahatma Gandhi university

04/2002 - 06/2004

Kerala,India,63%

### Diploma in Computer Management

Datapro Infoworld

01/2000 - 06/2001

Kerala,India

### CMA -US

Delphi star Training Center

11/2021 - Present

Dubai,UAE

## INTERESTS

Reading

Painting

Music