



JIBU ROY VARUGHESE

+971 56 807 0983

jibuvarughese1@gmail.com

jiburoyvarughese

Dubai, UAE

CORE COMPETENCIES

- Accounting
- Book Keeping
- Taxation
- Accounts and Bank Reconciliation
- Financial Statement Preparation and Analysis
- Digital marketing

LANGUAGES

English
Native

Malayalam
Fluent

Hindi
Fluent

French
Basic

Arabic
Basic

WHY ME!

Profile Summary To succeed in an environment of growth and excellence and earn a job which provides me job satisfaction and self-development and help me achieve personal as well as organizational goals.

PROFESSIONAL BACKGROUND

- Feb '23 - Aug '23 **Consulting Accountant**
Hamed Saleh Al Homaizi Grandsons Pharma Company, Kuwait
- Oct '20 - Feb '23 **Accountant**
Hamed Saleh Al Homaizi Grandsons Pharma Company, Kuwait
 - Job focused on the inventory module of the company.
 - Costing of products received by the company.
 - Reconciling vendor accounts at the end of the month.
 - Calculation of Commission Receivables of the company from the vendors.
 - Passing and Posting Journal entries for the reconciliation, cash and bank payment settlements.
 - Exposure to Microsoft Dynamics AX (ERP) for accounting transactions.
 - Ad-hoc reports related to inventory, sales, and receivables.
 - Assisting Senior Accountant with audit schedules.
- Oct '17 - Dec '19 **Sales and Marketing Executive**
Al Sanea Chemical Products, Kuwait
 - Conducted competitive analysis on a monthly basis.
 - Regular market research and market analysis.
 - Identifying potential penetrable markets to advertise the products.
 - Was part of the marketing team.
 - Worked frequently in organising marketing campaigns through various platforms.
 - Managed accounts worth KD 120,000 during the second year with my company.
 - Managed accounts of K-companies with regard to tender and other related transactions.
 - Played a pivotal role in developing the company's sales and marketing business plan.
 - Played an active role in implementing custom-made Enterprise Resource Planning (ERP), a complete solution covering all aspects of business function in the organisation.

ACADEMIC BACKGROUND

- Sep '23 - Present **Pursuing Master of Business Administration**
University of Wollongong, Dubai
- Aug '14 - May '17 **Bachelors of Commerce Finance and Taxation**
Rajagiri College of Management and Applied Science (RCMAS) - Mahatma Gandhi University
- May 2014 **12th Standard**
Indian Central School, Kuwait - CBSE, India
- May 2012 **10th Standard**
Indian Central School, Kuwait - CBSE, India



TRAINING AND COURSES

- Nov '23 ■ Enterprise Design Thinking Practitioner
IBM
- Aug '20 ■ Reading Financial Statements
Corporate Finance Institute (CFI)
- Jul '20 ■ Accounting Fundamentals
Corporate Finance Institute (CFI)
- Apr '19 ■ Effective Presentation Skills
EY, Kuwait



SKILL SETS

- Working knowledge of Odoo ERP and Microsoft Dynamics AX.
- Enhanced presentation skills by successfully completing a workshop conducted by EY Kuwait.
- Capable negotiator and team player, part of the Sponsorship team for the college magazine, "RAJADHWANI".
- Leadership and team building skills, served as Creative Head for the National Intercollegiate Fest, Inceptra 2017.
- Good working Knowledge of Microsoft Office and Adobe Illustrator, Photoshop, After Effects, Premiere Pro, Audition, etc..
- Served as a class representative at Rajagiri College of Management and Applied Sciences, Kerala.
- Served as Literature Secretary of Indian Central School, Kuwait for 2012-13.



EXTRA CURRICULAR ACTIVITIES AND ACHIEVEMENTS

- Participated in Rubik's Cube competition held in Kuwait.
- Participated in intercollegiate fest conducted by St. Teresa's College, Kerala.
- Participated in a company creation competition organized by Loyac, Kuwait 2013 for which I served as the finance manager for the company my team created and founded.
- Numerous recognitions in sporting events at the school and college level.



INTERESTS AND HOBBIES

- Listening and mixing Music.
- Reading novels and works of fiction.
- Creating posters and video content creator.
- One of the founders of a channel on YouTube named theKappi which does video contents in regional language based on travel, technology and food.



AWARDS AND RECOGNITION

- Kuwait topper and trophy holder for Economics for the CBSE class 12 Examination.
- School topper for Mathematics for CBSE class 12 Examination.
- Secured a band score of 8 in IELTS on July 27, 2023.



PROJECTS UNDERTAKEN

Finance project on the "Study on NPA and its Recovery Management" was completed as per academic requirements at South Indian Bank Limited.



PERSONAL DETAILS

- **Date of Birth :**
17th June 1996
- **Mother's Name :**
Anie Roy Varughese
- **Father's Name :**
Roy Varughese
- **Permanent Address :**
Thiruvalla,
Kerala, India
- **Nationality :**
Indian
- **Passport No. :**
T3646672
- **Visa :**
Student Visa (Sponsored by
University of Wollongong)
- **UAE Driving License :**
Yes