MOHAMMED AFTHAR

MANAGEMENT PROFESSIONAL

Strategic Sourcing & Procurement ♦ Logistics Operations ♦ Supply Chain Management ♦ Supplier Management ♦ Business Analyst

Motivated and results-driven professional with exposure in directing supply chain operations, Skilled in optimizing procurement processes, Project Management and Business Analysis. Known for solving complex problems and implementing strategic improvements to drive overall performance and achieve organizational goals.

CONTACT
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- UAE

CORE COMPETENCIES
- Supply Chain Management
- Logistics Optimization
- Project Management
- Business Analysis
- Procurement
- Risk Management

TECHNICAL SKILLS
- SAP (Basic)
- Tevalis Software
- MS Office (Word, Excel, and PowerPoint)
- Microsoft Power BI

EDUCATION
- **Master of Science in Supply Chain Management & Logistics** | Leeds Beckett University, Leeds, United Kingdom | 2022
- **Bachelor of Commerce in Computer Application** | Jamia Hamdard University, Kerala, India | 2020

SOFT SKILLS
- Excellent Communicator
- Problem Solving
- Quick Learner
- Time Management
- Team Collaboration

PERSONAL SNIPPET
- **Date of Birth:** 20th October 1999
- **Nationality:** Indian
- **Linguistic Skills: English, Hindi and Malayalam**

KEY DELIVERABLES
- Results-oriented professional with over a year of experience in Strategic Sourcing, Procurement, Logistics, and Supply Chain Management, focusing on Profitability, Cost Efficiency, and Supplier Relationship Management.
- Skilled in leading Sourcing and Vendor Management initiatives, employing Clean Sheet and Cost Containment methodologies to optimize procurement processes and enhance team performance in achieving organizational goals.
- Proficient in managing Warehouse Operations and Supply Chain processes, ensuring effective inventory control, cost management, and high service levels. Demonstrated expertise in optimizing logistics networks and improving operational efficiency.
- Certified in Business Analysis: Completed a comprehensive certification program in Business Analysis, demonstrating a solid foundation in analytical techniques and strategic problem-solving.

WORK EXPERIENCES

SUPPLY CHAIN ASSISTANT   **[Jan 2022 – Oct 2022]**
YARD AND COOP – LEEDS, UK
Key Result Areas:
- Supported sourcing and purchasing materials, negotiating prices, and managing supplier relations.
- Assisted in generating and analyzing inventory and supplier performance reports.
- Maintained accurate records and reports, including purchase orders, delivery notes, and inventory reports.
- Monitored inventory levels and managed the ordering and receipt of materials and supplies.
- Enhanced procurement efficiency by streamlining processes to reduce lead times and costs, leading to improved supplier performance and faster material acquisition.

WAREHOUSE OPERATIVE (PART-TIME)   **[Jun 2021 – Aug 2021]**
TROY FOOD – LEEDS, UK
Key Result Areas:
- Performed picking and packing of materials in the warehouse
- Coordinated loading, unloading, and movement of materials to and from storage and production areas.
- Stacked goods in the appropriate place
- Ensured wrapping of pallets in shrink wrap before loading

PROJECTS AND CERTIFICATIONS
- Data analytics using Microsoft Power BI workshop with end-to-end project
- Career essentials in business analysis by Microsoft and LinkedIn
- Sustainable supply chain and logistics - Dissertation